

Regulations for the Establishment of Student Off-campus Internship

Committee of International College at I-Shou University

The Regulations adopted on July 5, 2019 by the University Academic Council and promulgated with the consent from the President dated on August 22, 2019

Article 1 To empower students with both theory and practice and help them gain hands-on experience in the real workplace, the Regulations for the Establishment of Student Off-campus Internship Committee of International College at I-Shou University (hereinafter referred to as “the Regulations”) are made by the International College (hereinafter referred to as “the College”) pursuant to Article 6 and Article 6-1 of the Implementation Regulations for Industry-Academia Collaboration of Institutions of Higher Education of the Ministry of Education, and the College establishes the Student Off-campus Internship Committee (hereinafter referred to as “the Committee”) accordingly.

Article 2 The Committee is responsible for:

1. deliberating off-campus internship programs proposed by the departments of the College;
2. supervising the process of assessing and selecting cooperative partners conducted by the departments of the College;
3. reviewing the off-campus internship agreements drafted by the departments of the College and individual off-campus internship plans submitted by students;
4. negotiating and coping with the complaints, disputes, and accidents in connection with students of the College during the off-campus internship period;
5. following up whether the departments of the College have well handled early termination of student off-campus internships;
6. following up and reviewing the effectiveness of student off-campus internships as well as counseling and visit records; and
7. handling affairs relating to the protection of students’ rights and interests.

Article 3 The Dean of the College shall hold the chairmanship of the Committee, and the Committee shall have five to seven members. The Dean of the College shall nominate department chairs (or institute/program directors), faculty members, students, and scholars, experts and industrial specialists from outside the University to serve as

committee members. Committee members shall serve a one-year term and may be reappointed.

Article 4 Committee members shall meet at least once every semester, and an extraordinary session may be called whenever necessary. A quorum of at least half of the total membership will be required to validate a committee meeting, and a resolution shall not be adopted unless at least half of the members attending vote in favor of the proposal.

Article 5 Matters not mentioned herein shall be subject to the applicable laws of the Ministry of Education and the applicable regulations and rules of the University.

Article 6 The Regulations become effective on the third day of promulgation after being adopted by the College Affairs Council and the University Academic Council and reviewed and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.